

Administrative and Instructional News LaProgram.org

STUDENTS



January Regents Examinations

If you would like to retake a Regents exam for college readiness, please talk with your guidance counselor by November 8 and register for the exam.



College Readiness

12th graders who did not achieve the College Readiness level in English and mathematics will be registered automatically for the appropriate Regents examination(s).

Students must graduate with a Regents Diploma and must meet CUNY's standards for proficiency in English and math.

English

A student can demonstrate college readiness in English with any one of the following assessments:

- Minimum Score Needed*
- NYS English Regents 75
- SAT I Verbal 480
- ACT English 20
- CUNY Assessment Test Reading 70 and Writing 56

Math

A student can demonstrate college readiness in math with any one of the following assessments:

- Minimum Score Needed*
- NYS Math Regents (any) 80, plus coursework requirement (Integrated Algebra, Geometry, and Algebra 2 and Trig)
- SAT I Math 480
- ACT Math 20
- CUNY Assessment Test Math 1 35 and Math 2 40

TEACHERS



This Year's Midyear Exams

A committee of teachers and assistant principals unanimously agreed to administer midyear exams. Midyear exams will be given in mid January during the regular class time. Teachers must give this exam during the assigned day for their department. Teachers may choose to offer the exam in two sessions (therefore extending the time for the exams to 80 minutes) using two consecutive weeks.



PSAT: Thank you!

Thank you for administering the PSAT exam.

This examination is an important one: It helps our students prepare for the SAT and aids them in their pursuit of the College Board's National Merit Scholarship.

Testing Schedule



You will notice slight differences between the schedule below and one published several weeks ago in the School Bulletin. **Please follow the schedule below.** Failing to do so creates problems for the departments that do respect the day. The schedule was adjusted so that students take fewer lengthy examinations on the same day.

Monday	Tuesday	Wednesday	Thursday	Friday
Make-up Day	Social Studies	English Health/P.E.	Science* Studio	Mathematics World Languages

*Tests for any science class with Thursday labs will be administered on Mondays.

PARENTS

Pupil Path



Pupil Path is the online grading system for Skedula. While teachers are undergoing training, this feature is not available to parents.

Measures of Student Learning (40% of Teacher's Evaluation)



A continuation of the hands-on PD offered by Paul Leboen on October 15 will be offered on the following four days:

- 10/29: 9 a.m. - 12 p.m.
- 11/19: 1:30 p.m - 4:30 p.m.
- 12/20: 9 a.m. - 12 p.m.
- 1/31: 1:30 p.m. - 4:30 p.m.

The professional development will be held in the Sixth Floor Computer Lab in room 640.

We are inviting all teachers with a prep or Circular 6 to join us for training during periods 2-5. We strongly encourage you to take advantage of this professional development designed to support the new Teacher Evaluation System. The training will be hands-on and include the following:

- Setting up your grade book
- Migrating grades from alternate grading system
- looking at data (MOSL) to offer assistance to students in need of remediation

Jupiter Grades

We will continue to support teachers who choose to use Jupiter Grades with printed resources in the Yellow Sheet and also with one-on-one help provided by Ms. Wong in the Science Department.

**Jupiter Grades: www.jupitergrades.com
Demo: <http://jupitered/demo.php>**

If you have any questions regarding information on this page, please call Ms. van Keulen, AP of Data and Technology, at (212) 496-0700 X 2261.

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TESTING ACCOMMODATIONS

Students Entitled to Extended Time

Students with a 504 Educational Plan approved by LaGuardia or an Individualized Education Plan (IEP) are entitled to extended time on exams according to the Americans with Disabilities Act. The College Board, however, has its own review board, and students with existing accommodations must apply directly to the College Board to be entitled to extra time on the PSAT, SAT, and AP Exams.

Students receiving such accommodations at LaGuardia are encouraged to use their extra time on all class exams, midterms, finals, and Regents Examinations. If you do not show that you in fact need the extra time, the College Board may not grant you similar accommodations.

Students who are English Language Learners (ELL) or have passed the NYSESLAT within the past two years are entitled to extra time for all class exams, midterms, finals, and Regents Examinations at LaGuardia. The College Board does not currently allow extended time accommodations for ELL students.

Is there general information about the process that I should know before completing the Student Eligibility Form?

Step 1: You must complete Section I of the Student Eligibility Form and forward it to your school. For the form, go to <http://www.collegeboard.com/ssd/student/index.html>

Step 2: School officials complete Sections II and III and send all three sections to the College Board. (Detailed guidance for all sections is provided in the Instructions.)

Step 3: Because the College Board process includes a thorough review of information on the Form, it takes five weeks from the point that the Form information is complete (and, when the College Board needs to review the disability documentation, seven weeks from the point that the disability information is complete). Deadlines are established prior to the first test you wish to take (test dates and eligibility deadlines are on the last page of the Instructions).

Step 4: You and your school officials will receive copies of an Eligibility Letter that either identifies approved accommodations and provides a SSD Identification Number (SSD Eligibility Code), or explains why the accommodations you requested are not approved for College Board tests.

Step 5: When you register/indicate that you wish to take a College Board test with your approved accommodations, you must provide your SSD Eligibility Code. Your testing site (usually your home school for AP Exams, the PSAT/NMSQT, and some administrations of the SAT; or a national test site for most SAT administrations) will make the appropriate testing arrangements (e.g., setting; proctor; materials).

Step 6: You go to the testing site identified for your tests (either your home school or a site identified on your SAT admission ticket) and test with the accommodations.

Note: When submitting your Student Eligibility Form, make sure that

- all the information on the Form is written in No. 2 pencil
- the original Form is sent to the College Board, and
- every required field on the Form contains an answer. The College Board cannot process your request for accommodations until the Form is complete and all the disability documentation is submitted.

What are some of the first things I need to know if I wish to take College Board tests with accommodations?

You may receive accommodations at school, and you may think that you automatically will be eligible for the same accommodations on College Board test. This may not be the case. Please review the "Eligibility" and "Guidelines for documentation" sections on page 1 of the Instructions. If your school's services for students with disabilities align with the College Board's Guidelines, and your school verifies this on your form, then you are eligible for accommodations on College Board tests.

When you consider seeking accommodations on College Board tests, you may find the "Dear Parent Letter" helpful. This letter is available in English and Spanish on the College Board Web Site. It is written to help parents understand the College Board's eligibility process for testing accommodations based on disability.

Please go to the following Web site for a calendar of important SSD dates and other relevant information: <http://www.collegeboard.com/ssd/student/time.html>

Note: LaGuardia students who received the school's approval for extended time are invited to take those uniform exams offered over a block of eighty minutes time and Regents exams in the library. If a student is eligible for 504 accommodations but did not receive an invitation, the parent should call x2261. For the other tests and assessments, teachers should work together with respective students and department chairs to accommodate them.

504 Request	http://www.laprogram.org/docs/504Request.pdf
Student Eligibility Form and SSD Dates	http://student.collegeboard.org/services-for-students-with-disabilities
ACT	http://www.laprogram.org/docs/act.pdf